



**Marquette Downtown Development Authority
Meeting Minutes for January 11, 2024**

Call to Order

A meeting of the Marquette Downtown Development Authority (MDDA) Board of Directors was held on Thursday January 10, 2024, at the Marquette Commons. The meeting was called to order by Board President N. Durley-Rust at 8:02 a.m. with Directors M. Morrison, R. Caron, L. Rowland, K. Kovacs, and M. Weinrick, R. Stern, P. Sala., A. Clark. Absent: None.

Others in attendance were Sean Hobbins-Marquette Assistant City Manager, Tara Laase-McKinney-DDA Executive Director, Michael Bradford-DDA Business Outreach & Promotions Director, Jodi Lanciani-DDA Operations Director, Rob Bacigalupi, AIPC, Mission North (virtual).

R. Stern made a motion to approve the agenda. P. Sala seconded; motion passed.

Public Comment

No comment.

Consent Agenda

L. Rowland made a motion to approve the consent agenda with the minutes from 12/14/2023, bills for approval 12/1/23-12/31/23, and financial reports as of 12/31/2023. A. Clark seconded; motion passed.

All About Services	\$	1,717.24	Marquette Monthly	\$	795.00
American Welding & Gas Inc	\$	38.80	Marquette Wallpaper & Paint	\$	73.07
Aramark	\$	255.58	Michael Bradford	\$	147.48
Baraga Telephone Company	\$	9.58	Michigan Muncipal League		
Bergy Bread	\$	160.00	Liability Pool	\$	8,885.00
Blue Cross Blue Shield	\$	3,870.37	Midway Rentals	\$	133.99
Board of Light & Power	\$	2,403.43	Mining Journal	\$	899.00
Brown Equipment Company	\$	10,645.00	Moonlight Meadows	\$	37.00
C. Pesola LLC	\$	1,850.00	NMPSA	\$	90.00
Card Connect	\$	26.30	North Country Disposal	\$	455.00
Cardmember Service	\$	10,789.17	Otis Elevator	\$	20,851.39
Charter Communications	\$	79.98	Peninsula Fiber Network LLC	\$	343.06
Chesla & Associates PC	\$	420.00	Pileated Farms	\$	30.00
City of Marquette	\$	5,059.31	Pitney Bowes	\$	200.00
Cook Sign Service	\$	167.57	SEMCO	\$	242.10
Curran & Company	\$	662.49	Staples	\$	157.52
Dalco	\$	112.72	T2 Systems Canada Inc.	\$	1,900.00
			Tonella Farms	\$	60.00

Enright Construction Inc	\$	15,714.30	Traffic & Safety Control Systems Inc	\$	1,900.00
Ever Yielding Acres	\$	515.00	U.P. Kubota	\$	53.98
For Goodness Cakes	\$	60.00	UP Gourmet	\$	82.00
Full Plate Farm	\$	56.00	UPHS Occupational Medicine	\$	120.00
Great Lakes Radio, Inc	\$	3,200.00	Western Michigan Health Insurance Pool	\$	4,146.41
Heartland Services	\$	985.27	Xerox Corporation	\$	503.78
Industrial Marketing	\$	350.00	Yoopers Mama, LLC	\$	30.00
Integriss	\$	341.50	Payroll Costs and Benefits	\$	52,792.74
Jesse Wright	\$	3,723.00	Total	\$	158,141.13

New Business

TIF Plan

P. Sala made a motion to approve the adoption of the Development Plan and Tax Increment Financing Plan #4 with the additions made on the first page of the agenda, to be sent to the Marquette City Commission for approval. R. Stern seconded; motion passed.

2024 Board Appointments

M. Morrison nominated N. Durley-Rust as Chairperson. R. Stern seconded; motion passed.

P. Sala nominated R. Stern as Vice-Chair. M. Weinrick seconded; motion passed.

R. Stern nominated M. Weinrick as Treasurer. L. Rowland seconded, motioned passed.

K. Kovacs nominated M. Morrison as Secretary, P. Sala seconded; motion passed.

2024 Committee Assignments

Board Members	Term limit (Jan. 1)	Officers	Bus. Dev & Promo	Des. & Maint.	Exec.	Farmers Market	Parking	TIF
N. Durley-Rust	2026	Chairperson	x		x		x	x
R. Stern	2027	Vice-chair			x		x	
M. Weinrick	2025	Treasurer	x			x		
M. Morrison	2025	Secretary	x	x				x
A. Clark	2028		x	x		x		
P. Sala	2027			x			x	x
R. Caron	2028						x	x
L. Rowland	2026			x		x		
K. Kovacs	N/A				x	x		

Signatory Resolution

No change to the signatories.

Audit Preliminary Communication Letter

Update from Tara. No motion required.

Committee Reports**TIF Update**

Update TIF Plan as discussed previously.

Director's Report:

T. Laase-McKinney provided an update. Bids submitted for sidewalk maintenance on East side of 100 of N. Third St. block. Ice crusher should arrive by the end of the month. New software will be used for the Farmer's Market and Music on Third St. Downtown light installation is planned for Dec.-Jan. 2024.

Public Comment:

No public comment.

Board Member Comment:

N. Durley-Rust and P. Sala are excited for TIF to move forward, K. Kovacs-thanked A. Clark for her engagement on the board.

The meeting was adjourned at 9:06 a.m.

Respectfully submitted,

Meagen Morrison
Meagen Morrison, Secretary

Signature: *Meagen Morrison*

Email: meagen.morrison@lundinmining.com






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Final Audit Report

2024-02-08

Created:	2024-02-08
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